

In the name of God

Iranian Journal of Pediatric Hematology and Oncology

Instructions for Authors

Aims and Scope

The *Iranian Journal of Pediatric Hematology and Oncology (IJPHO)* is an international, scientific, peer-reviewed, quarterly, open access publication of the hematology and oncology research center of Shahid Sadoughi University of Medical Sciences and Health Services in Yazd, Iran.

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IJPHO will publish high quality articles describing blood disorders and malignant diseases, including epidemiology, etiology, biology, molecular and clinical genetics, and diagnosis and treatment of all related disorders in the pediatrics group. The journal appreciates original papers, case reports, brief reports, editorial article, letter to the editor, short communication, and review articles on all aspects of pediatric hematology and oncology including but not limited to:

- Epidemiology, health technology assessment, social determinants of health, quality of life measurement, and blood & cancer control programs.
- Experimental systems and techniques including cell culture and animal models, genomic and proteomic approaches to the study of hematology and oncology.
- Diagnosis, treatment and prognosis of pediatric hematological and oncological disorders.
- Conditions associated with or resulting from hematological and oncological disorders.
- Ethical and legal issues surrounding hematological and oncological research.

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Guidelines for preparation of manuscript

Manuscript length

Papers should be of a length appropriate for the amount of information they contain. Failure to restrict the length of manuscripts can negatively influence the editors' decisions.

Style

Manuscripts should be written using clear and concise English. The manuscript should include: **Title page; Abstract; Introduction; Materials and Methods; Results; Discussion; Acknowledgement and References.**

Manuscript format

The format of the *IJPHO* manuscripts, including tables, references, and figure legends must be typewritten, double-spaced, on one side of A4 paper, with margins of 2.5 cm. Pages should be numbered consecutively, beginning with the title page and continuing through the last page of type-written material. Avoid underlining.

❖ Original articles should have the following format:

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The title page must contain (1) title of article, (2) correct name and highest academic degree of each author, (3) each author's official academic and/or clinical title and affiliation, (4) name and address of the institution(s), (5) name, address, telephone number, e-mail and fax number of author to whom correspondence should be sent.

Running title

The author should provide a running title of no more than 50 characters (including spaces).

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All original articles must contain a structured abstract of not more than 250 words. The abstract should include: Background, Objective, Materials and Methods, Results, Conclusions and 3 to 5 Key words, chosen from the Medical Subject Headings (MeSH) list of index medicus (<http://www.nlm.nih.gov/mesh/MBrowser.html>). They should therefore be specific and relevant to the paper. Authors need to be careful that the abstract reflects the content of the article accurately. For Randomized Controlled Trials the method of randomization and primary outcome measure should be stated in the abstract.

Introduction

This should summarize the purpose and the rationale for the study. It should neither review the subject extensively nor should it have data or conclusions of the study.

Materials and Methods

This should include the study design and exact method or observation or experiment, definitions such as for diagnostic criteria, the population or patient samples, and laboratory and statistical methods. If an apparatus is used, its manufacturer's name and country of origin should be given in parenthesis. If the method is established, give reference but if the method is new, give enough information so that another author is able to perform it. Statistical methods must be mentioned and specify any general computer program used.

Results

This should include the pertinent findings in a logical sequence with tables and figures as necessary. It must be presented in the form of text, tables and illustrations. The contents of the tables should not be all repeated in the text. Instead, a reference to the table number may be given. Long articles may need sub-headings within some sections (especially the results and discussion parts) to clarify their contents. Unnecessary overlap between tables, figures and text should be avoided.

Discussion

The discussion should emphasize the present findings and the variations or similarities with other work done in the field by other workers. Conclusions based on the findings, evidence from the literature that supports the conclusions, applicability of the conclusions, and implications for future research should

be cited. The detailed data should not be repeated in the discussion again. Emphasize new and important aspects of the study and the conclusions that come from them. It must be mentioned whether the hypothesis mentioned in the article is true, false or no conclusions can be derived.

Acknowledgements

All contributors who do not meet the criteria for authorship should be covered in the acknowledgement section. Financial and material support should also be acknowledged. Personal acknowledgement should precede those of institutions or agencies.

References

All manuscripts should be accompanied by relevant references. The reference should provide the following information as stated in the presented models as follows:

References should be numbered sequentially as they appear in the text according to the Vancouver style. When citing authors in the text, acknowledge only the first author where there are three or more authors, e.g. Williams *et al* (1) stated that.... Where there are two authors cite both, e.g. Jones and Smith (2) reported that.... Citations in the reference list are to be arranged by number in the following format including punctuation.

Journals: Author(s). Title of article. Title of journal (in italics with no full stops) Year; Volume number: Page numbers. (Abbreviations for journals used in the reference list should conform to Index Medicus.) e.g.: Stefanski H, Wedel L, Haller C, Pierpont ME, Perkins JL. Is there an association between bicuspid aortic valve and neuroblastoma? *Pediatr Blood Cancer* 2010; 55(2): 359-360.

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Inclusive page numbers should be given for all references. Print surnames and initials of all authors when there are six or less. In the case of seven or more authors, the names of the first six authors followed by *et al.* should be listed.

References to papers accepted for publication, but not yet published, should be cited as such in the reference list.

The author is responsible for the accuracy and completeness of the references and for their correct textual citation.

Tables

Tables should be submitted in limited numbers with the captions placed above. Each table should be numbered consecutively with Roman numerals and typed single-spaced, including all headings. Verify tabular statistics to make sure they tally and match data cited in the text. Do not submit tables as photograph.

Figures

Should be in limited numbers, with high quality art work and mounted on separate pages.

The captions should be placed below. The same data should not be presented in tables, figures and text, simultaneously.

Clinical Trial Registration

From January 2010, all of the Clinical Trials in Iran must be registered in Iranian Registry of Clinical Trials (www.irct.ir), in order to be considered for publication. This includes all of the clinical trials performed inside Iran even if they register in other registration sites. The clinical trials performed abroad, could be considered for publication, if they register in a registration site approved by WHO.

According to the International Committee of Medical Journal Editors (ICMJE) a clinical trial is any research study that prospectively assigns human participants or groups of humans to one or more health-related interventions to evaluate the effects on health outcomes.

The registration number of the trial and the name of the trial registry must be mentioned at the end of the abstract.

- ❖ **Review articles should be prepared according to one of the following styles:**
 - Systematic reviews should be in the form of meta-analysis, meta-synthesis or without statistical analysis. These articles contain original articles' parts.
 - Non-systematic reviews should be written by experts who have at least one published article in the related field in references. Different parts of such articles include abstract, introduction, discussion and conclusion. They should contain at least 20 references and maximum 5000 words.

- ❖ **Short communication** can be in the form of research article, systematic review or ongoing research which reports its interesting findings. The parts in this type of articles are like those of original one but they are smaller and prepared in maximum 2000 words.

- ❖ **A letter to the editor** should be about criticism of previous articles related to pediatric hematology and oncology, criticism or review over books, analysis of a topic, expansion and explanation about an idea or a complicated problem. This should be prepared in maximum 1000 to 1500 words. These articles need no structure.

- ❖ **Editorial article** is written by either the editor-in-chief or the editorial board. The editor-in-chief could also ask an expert to do such a thing. The context of such articles could involve a deep analysis about the up-to-date topics in pediatric hematology and oncology, challenging systems or proposing solutions in pediatric hematology and oncology field. They should be prepared in maximum 2000 words and have at least 5 references.

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Illustrations

Three copies of all figures or photographs should be included with the submitted manuscript. Photographs must be high-contrast, glossy, black and white prints, unmounted and untrimmed, with preferred size of 10 × 15 cm. Color transparencies or photos will be accepted at the discretion of Editorial Board. Figure number, and name of senior author, should be written on the back of each illustration. Written permission must accompany any photograph in which the subject can be identified or any illustration that has been previously published. All illustrations must be numbered as cited in the text in consecutive numeric order.

Submission requirements

- Submit only the **final version** of the manuscript.
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- Provide the printout of the manuscript that exactly matches the software file. File names must be clearly indicating the contents of each file.
- Prepare art as camera-ready copy. Laser prints are accepted.

Page charges: There is no page charge for publication in the **IJPHO**.

Reprint: Ten reprints will be provided free of charge.

The corresponding author will be supplied with 3 free issues.

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Ethical considerations must be addressed in the Materials and Methods section. 1) Please state that informed consent was obtained from all participants. 2) Include the name of the appropriate institutional review board that approved the project. 3) Indicate in the text that the maintenance and care of experimental animals complies with National Institutes of Health guidelines for the humane use of laboratory animals, or those of your institute.

Statistics

Inadequate or incorrect statistical analyses frequently cause rejection or delays in the review of manuscripts. Where appropriate, authors should seek advice from a professional statistician before the manuscript is submitted.

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Iranian Journal of Pediatric Hematology & Oncology, Baghaiee Pour clinic, Shahid Sadoughi Hospital, Ebne Sina Ave., Shahid Ghandi BLVD, Safaieeh, Yazd, Iran

Dr. Azam Sadat Hashemi

Associate Professor of Pediatric Hematology and Oncology

Postal Code: 8915887857

Telephone: 035-38229104

Fax: 035-38229104

Website: IJPHO.ssu.ac.ir

E- mail: hog_researchcenter@yahoo.com